

Society of Fibre Artists of the Annapolis River (SOFAAR) Board Meeting Minutes

Tuesday, April 1, 2025 2pm at Lawrencetown Library

Call to order at 2:01pm

In Attendance : Leslie, Rachel, Karen, Diana, Myleta, Rachael, Diane, Janet, Cindy

Regrets : Bernadette

I. Approval of agenda

Moved by: Rachael

Seconded by: Diane

All in favour

II. Amendments and Approval of Minutes for March 8, 2025 meeting

Moved by: Rachel

Seconded by: Janet

All in favour

III. PRESIDENT'S REPORT (Leslie).

1. The 2025-2026 Board was asked to introduce themselves around the table.

2. The AGM was successful.

a) Myleta asked if the AGM will always be in Clementsport, and that can be decided in the future.

IV. SECRETARY'S REPORT (Leslie)

1. Cindy will put the AGM minutes on the website under Members' Resources.

2. Password will need to be changed on Members' Resource page.

3. Financials will be posted on the Members' Resource page.

V. Treasurer's Report (Rachael)

1. March income - \$375 in membership; \$220.90 from Stash Sale. Total March income: \$595.90.

2. March expenses: Hospitality, hall, etc.: \$285; office supplies: \$437.36; bank fees \$10.

3. Bank balance: \$9414.40.

4. We have registered with Joint Stocks with our new officers. We will owe a \$32.00 fee due in October with 2025 financials.

Accepted as presented: Diane

## VII. COMMITTEE REPORTS

### 1. Membership (Leslie)

a) Leslie sent a note to people who have not paid yet, and there was a Facebook post to encourage renewal.

b) Non-members will be cleared off our Facebook page.

c) There are 70 members as of April 1, 2025.

### 2. Exhibition (Rachel)

a) Nothing to report.

### 3. Programming (Rachel)

a) We need a poster for the upcoming workshop.

b) It would be good to have a running calendar of future workshops in newsletter, and Cindy will see if it's possible on the website.

c) Karen offered to teach Macramé Feathers for the May workshop.

d) Janet offered to teach an ornament workshop in November.

### 4. Hospitality (Diana)

a) Hospitality had a great kickoff to the new season with the AGM.

b) Diana's plan is to continue with two types of goodies for each regular monthly meeting, and five to six for the 2026 AGM. Annual Christmas Potluck will be held this year.

c) It would be beneficial to recruit more volunteers.

d) Most people are happy donating supplies — with our thanks.

e) Diana listed present inventory and purchases.

f) Diana listed the Hospitality Gems from 2024-2025, and the new Gems schedule for 2025-2026.

### 5. Communications (Leslie, Cindy)

a) Aprille will train Cindy to operate Sofaar's Google Workspace page.

b) New emails will be created for each Board member to have in place from year to year.

### 6. Saturday Snips

a) Nothing new to report.

7. Sponsorship

a) Nothing new to report.

VIII. OUTSTANDING BUSINESS

1. ARCAC membership was renewed.

2. [info@sofaar.ca](mailto:info@sofaar.ca) needs a second person in case Leslie is away. Diana volunteered.

3. We have a \$20 surplus left from the AGM float. Possibly stash? If it is not discovered why we have it, we will put it towards donations.

4. For the next newsletter, we will include something about our members receiving benefits from Artsplace (Leslie will write this).

IX. NEW BUSINESS

1. Committee Chairs

a) The following committee chairs were decided:

President - Leslie

Vice president - Rachel

Treasurer - Rachael

Secretary - Cindy

Programming and Exhibition - Rachel

Hospitality - Diana

Membership - Grace and Leslie

Communications - Cindy and Diane

Sponsorship - Leslie, Myleta and Janet

Saturday Snips - Karen, Myleta and Rachael

Education and Resources - Myleta. Grace has been cataloguing our books on the website. Barbara will continue to store the books. Myleta will bring Try Before You Buy items, and the sign.

Retreat Committee - to be decided.

Come Play With Us - not this year.

2. Board Emails.

a) Board members will each receive emails for each role they serve.

Motion to have executive director email and committee chair emails - Karen.

Seconded - Myleta

All in favour.

b) A group email will be created for the Board.

3. Communication: Google Workspace Training

a) Cindy will offer a Google Workspace training on April 8 at 2pm at the Lawrencetown Library.

4. Website Privacy: change from Cyberimpact to Mailchimp. Cindy will do.

5. Saturday Snips: send list of dates, location and morning program to Julia in advance with dates we need the poster for distribution.

6. Hospitality: Keurig Purchase

a) Diana explained why using an urn wasn't reasonable for Snips, and explained why a Keurig would be our best option.

b) Diana has already purchased the Keurig on sale.

c) Members can bring their own pods, or use ours. Diana will purchase the pods.

7. Myleta offered to recycle the pods.

Motion to go ahead with the Keurig - Janet

Seconded - Myleta

All in favour

X. Date/Time of next meeting: April 29 at 2pm. Lawrencetown Library.

XI. Adjournment moved by Rachael at 4:39pm